SPARKS FIRE DEPARTMENT

FIRE CHIEF
Walt White

DATE: 04/10/2023

TO: 911 Emergency Response Advisory Committee

FROM: Kevin Jakubos
Division Chief, City of Sparks
kjakubos@cityofsparks.us
775.300.5295

SUBJECT: REQUEST FOR APPROVAL FOR funding the purchase of software that will interconnect CAD data, routing for responding resources, pre-incident planning, and high-risk occupancy data management for the Sparks Fire Department in an amount not to exceed $20,000.00.

SUMMARY

The Sparks Fire Department is requesting funding for the purchase of software that will interconnect our CAD data to a suite of applications that will enhance the information available to responding resources.

BACKGROUND

The First Due software suite is already in service for the Reno Fire Department, Truckee Meadows Fire Protection District, North Lake Tahoe Fire Protection District, and the Sparks Fire Department. The software increases safety for responders by linking several databases together and sending live information to responding resources. Sparks Fire Department is seeking reimbursement for the renewal of the previously funded E911 software application, all three main regional partners will be utilizing the same platform, therein increasing interoperability and information sharing between the jurisdictions.

Last year was our first implementation of the software at a cost of $27,000. Our implementation was not as smooth as regional partners. With the delayed implementation, we negotiated a reduced annual renewal cost at a savings of $5,000.00.

The attached quote reflects the following:

*Quote for Software on a one-year contract (one payment): $20,000.00.
*PO from the City of Sparks to Locality Media for the annual purchase.

NRS APPLICABLE

NRS 244A.7645 proved approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

In addition, this funding would also be in compliance with NRS 244A7645(3).

STAKEHOLDER REVIEW(s)

Stakeholders are the City of Sparks Fire Department.

PREVIOUS ACTION

On November 3, 2021 the E911 Emergency Response Advisory Committee approved funding to the City of Sparks Fire Department for the purchase of this software (First Due Suite) in the amount of $27,000 for an initial term of one year, commencing February 1, 2022.

On January 19, 2023 the E911 Emergency Response Advisory Committee approved funding Truckee Meadows Fire and Rescue (TMFR) the renewal for First Due Suite, Inspections, and Permitting in an amount of $24,727.50 for a term of one year commencing February 1, 2023.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to support the automated size-up, pre-incident planning and high-risk occupant related data management software subscription. The total cost for the subscription is $20,000.00.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for an automated size-up, pre-incident planning, and high-risk occupant related data management software subscription for the City of Sparks Fire Department, in an amount not to exceed $20,000.00.

POSSIBLE MOTION

Motion to approve funding the purchase of First Due fire response software that will provide CAD data, routing to responding resources, pre-incident planning, and high-risk occupant related data management for the City of Sparks Fire Department for fiscal year 2023-2024 in an amount not to exceed $20,000.00.

Locality Media Inc
107 Seventh St
Garden City, NY 11530
accounting@firstdue.com

INVOICE

BILL TO	SHIP TO		
Sparks Fire Department (NV)	Sparks Fire Department (NV)	**INVOICE #**	3118
1605 Victorian Ave	1605 Victorian Ave	**DATE**	03/09/2023
Sparks, NV 89431	Sparks, NV 89431	**DUE DATE**	04/08/2023
		TERMS	Net 30

TERM (MONTHS)
12

QTY	DATE	ACTIVITY	AMOUNT
1	02/01/2023	**Automated Pre-Plans (Renewal)** Automated data import from assessor, online building department and GIS address points.	$ 8,300.00
1	02/01/2023	**Occupancy Management & Pre-Incident Planning (Renewal)** Manage Occupancies, Pre-Incident Mapping, GIS data, Fire Systems, Hazardous Material, and Contacts.	$ 6,600.00
1	02/01/2023	**Responder (Renewal)** Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.	$ 6,050.00
1	02/01/2023	**Community Connect (Renewal)** Online portal for residents and businesses to input critical occupant and property data that can be made available to Emergency Response Agencies during an incident.	$ 4,050.00
1	02/01/2023	**One-Time Credit (Renewal)** One-Time Credit	($ 5,000.00)

SUBTOTAL	$ 20,000.00
TAX	$ 0.00
TOTAL	$ 20,000.00
BALANCE DUE	**$ 20,000.00**

City of Sparks

City of Sparks
431 Prater Way
P.O. Box 857
Sparks, NV 89432-0857
Phone: (775) 353-2273 FAX: (775) 353-2399

Purchase Order

Tax ID#	Page	PURCHASE ORDER NUMBER MUST BE REFERENCED ON ALL PAPERWORK IN ORDER TO ENSURE PAYMENT.		Purchase Order No
886000202	1 / 1			100025168

	Ship To	Bill To
LOCALITY MEDIA, INC., DBA FIRST DUE 107 7TH ST. GARDEN CITY, NY 11530	Sparks Fire Dept Station 1 1605 Victorian Ave Sparks, NV 89431	Sparks Fire Station 1 1605 Victorian Ave Sparks, NV 89431

Vendor No	Fax#	Payment Terms	FOB Point
313129		Net 30 days	Freight on Board: Destination

Date of Order	Requestor	Buyer
April 4, 2023	Martin (Jakubos)	Dan Marran (Purchasing Mgr)

Line	Quantity	Unit	Description	Unit Price	Extension
1	1.0	EA	First Due Suite Will be reimbursed by Washoe County 911	20,000.00	20,000.00

4500069395
4/5/23

603445/090219

"The General Conditions (terms and conditions) that are applicable to this Purchase Order (PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions." https://www.cityofsparks.us/your_government/departments/purchasing.php	**PO Total**		**$20,000.00**
	Authorized Signature		